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## Board of County Commissioners Agenda Request 30

**Date of Meeting:** November 18, 2003**Date Submitted:** November 12, 2003**To:** Honorable Chairman and Members of the Board**From:** Parwez Alam, County Administrator  
Vincent Long, Assistant County Administrator**Subject:** Approval of Contracts Allocating Funds Pursuant to the Greg Burris Memorial Program for Expanded Driver's Education for FY 03/04.

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**Statement of Issue:**

This agenda item requests Board approval of one contract with Partners for Highway Safety, Inc. and one contract with the Leon County School Board. Combined, these two contracts would allocate funds pursuant to the Greg Burris Memorial Program for Expanded Driver's Education for FY 03/04.

**Background:**

On September 24, 2002, the Board adopted Ordinance #2002-20, providing for an additional \$3.00 civil traffic penalty in Leon County effective October 1, 2002. The purpose of these funds are to support expanded driver's education programs in public and nonpublic schools (Attachment #1).

On April 15, 2003, a Select Committee on Driver's Education, led by Commissioner Thael, reported to the Board on the state of driver's education in Leon County and provided the Board with a recommended expenditure plan for the program's first year. At that time, the Board approved two contracts, totaling \$72,000, that served as the program's full expenditures for the remainder of fiscal year 2002/2003. This expenditure plan split funding between the Partners for Highway Safety (PHS) and the Leon County School Board (LCS) with one third of the program's funding directed to PHS and 2/3 of the funding directed to LCS (Attachment #2).

**Analysis:**

The contracts for FY 02/03 terminated on September 30, 2003. This agenda item presents additional information to the Board on the County's Greg Burris Memorial Program for Expanded Driver's Education and seeks Board action to expend funds in FY 03/04.

**Final Report from Leon County School Board FY 02/03:**

The Board approved a FY 02/03 contract with LCS for \$48,000 to purchase up to five additional driving range vehicles, with one new vehicle at each of the County's five major public high schools. In a letter serving as the LCS' required year end report, Superintendent Bill Montford reported that four vehicles were purchased using funds from this program. The Superintendent also reported that these vehicles would increase student "behind the wheel" driving time by 35% and serve approximately 430 students each semester (Attachment #3).

**Final Report from Partners for Highway Safety FY 02/03:**

The Board approved a FY 02/03 contract with PHS for \$24,000 to offer \$100 discounts to Leon County residents that take any of the driver's education programs offered by PHS. This contract allowed for up to 240 residents to receive

this significant discount. However, during the contract period only 209 residents were offered this discount, as reimbursed by the County. In his end of the year report to the Board, PHS President Paul Burris attributed this shortfall to the lack of available track time at the Pat Thomas Law Enforcement Academy to hold PHS programs during the summer months (Attachment #4).

**Proposed Contracts for FY 03/04:**

As part of their FY 03/04 budget, the Board approved \$79,800 for the Greg Burris Memorial Program for Expanded Driver's Education. In addition to that, the Board carried forward \$16,798 in funds dedicated for this program. These two factors currently enable the Board to expend \$96,598 on expanded driver's education programs in FY 03/04.

Staff has prepared two new contracts for the Board's consideration and approval. Similar to last year, these two contracts split available funds between PHS and LCS with one third available funding totaling \$31,800 being directed to PHS (Attachment #5) and two thirds funding totaling \$63,750 directed to LCS (Attachment #6).

Each of these contracts include identical reporting requirements, terms and conditions of the Board's FY 02/03 contracts with each contractor but with updated payment amounts based on the new levels of available funding. Each of these new contracts are for a twelve month period identical to the time frame of FY 03/04. The PHS contract would allow 318 Leon County residents to receive \$100 discounts off of PHS drivers education programs through September 30, 2004. The LCS contract would allow the School Board to purchase an additional fifth vehicle, up to five computer driving simulators and other educational materials for students, countywide (Attachment #7).

Similar to FY 02/03, any remaining program funds (above the contractual amounts discussed above) that are not expended during FY 03/04 will be carried forward and included in the proposed FY 04/05 program expenditure plan.

**Partners for Highway Safety, Inc. - Direct Funding Request:**

In an October 7, 2003 letter to the Board, PHS President Paul Burris requested an out of cycle payment from the Board, using "Slosberg" funds, in the amount of \$9,800 for the use of purchasing a used vehicle, television, VCR, LCD projector and screen and other related equipment. At their regularly scheduled meeting on October 14, 2003, the Board directed staff to prepare a formal funding request for the Board's consideration on this issue (Attachment #8).

Since the adoption of the FY 03/04 budget, revenue projections for the driver's education account have increased by approximately \$20,000 over the adopted level of \$79,800. OMB is preparing a separate agenda item for the Board's regularly scheduled meeting on November 25<sup>th</sup> that would increase the budget for this program's account by \$20,000. If that pending budget amendment is approved by the Board, there would be additional funding in the current year sufficient to fully fund the \$9,800 PHS request using the dedicated drivers education revenues.

If the Board decides to fund this PHS request using the driver's education funds, staff recommends that the Board direct staff to include language effectuating this change in the attached Contract between the County and PHS and authorize the Chairman to execute the contract, as amended (Please refer to Option #3, below).

**Options:**

1. Approve the Contract between Leon County and the Leon County School Board in accordance with Ordinance #2002-20, from October 1, 2003 through September 30, 2004, in the amount of \$63,750 for the purpose of purchasing one additional fifth vehicle, up to five computer driving simulators and other educational materials.
2. Approve the Contract between Leon County and the Partners for Highway Safety, Inc. in accordance with Ordinance #2002-20, from October 1, 2003 through September 30, 2004, in the amount of \$31,800 for the purpose of offering \$100 discounts to up to 318 qualified Leon County residents that participate in existing PHS driver's education programs.

3. Approve the direct funding request of \$9,800 (of driver's education funds) for the Partners for Highway Safety, Inc. for the purposes of purchasing a used vehicle, television, VCR, LCD projector and screen and other related drivers education equipment, direct staff to include language effectuating this change in the Contract between Leon County and PHS (as referenced in Option #2) and authorize the Chairman to execute the contract, as amended.
4. Do not approve the above contracts.
5. Board direction.

**Recommendation:**

Options #1 and #2 (with Board direction on Option #3)

**Attachment:**

1. Leon County Ordinance #2002-20, relating to Additional Civil Traffic Penalties.
2. April 14, 2003 Agenda Item Allocating funds for Expanded Drivers Education (FY 02/03)
3. October 2, 2003 letter from Superintendent Bill Montford (LCS' FY 02/03 Final Report)
4. September 29, 2003 letter from Paul Burris (PHS' FY 02/03 Final Report).
5. Contract between the Board and Partners for Highway Safety for FY 03/04.
6. Contract between the Board and Leon County Public School Board for FY 03/04.
7. February 12, 2003 letter from Ricky Bell, LCS (Proposed 3 year LCS Program Benchmarks)
8. October 7, 2003 letter from Paul Burris (Direct Funding request for \$9,800).

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**The motion**  
**carried 6-0, with**  
**Commissioner**  
**Thaell out of**  
**Chambers**

Item 30 **Approval of FY 2003/2004 Contracts for Expanded Drivers Education**  
(Public Services/Intergovernmental Affairs - Vincent Long/Benjamin Pingree)

Ben Pingree, Special Projects Coordinator, explained that the one-third, two-third split is in line with the recommendations of the Select Committee.

Paul Burris, President of Partners for Highway Safety Inc., stated that he is not comfortable with the one-third, two-third split because the Partners for Highway Safety funds have been cut by 50%; believes that the funds are not being used as County intended; the School Board intends to purchase simulators rather than cars; projected 372 kids not served.

**Commissioner Thaell moved, seconded by Commissioner Proctor, to approve Options #1 and #2 with modifications Board direction given.**

**1. Approve the Contract between Leon County and the Leon County School Board in accordance with Ordinance #2002-20, from October 1, 2003 through September 30, 2004, in the amount of \$55,000 for the purpose of purchasing one additional fifth vehicle, up to five computer driving simulators and other educational materials. Authorize Chairman to execute Contracts as amended.**

**2. Approve the Contract between Leon County and the Partners for Highway Safety, Inc. in accordance with Ordinance #2002-20, from October 1, 2003 through September 30, 2004, in the amount of \$51,800 for the purpose of offering \$100 discounts to up to 318 qualified Leon County residents that participate in existing PHS driver's education programs; \$15,000 to meet immediate need and \$36,800 on reimbursement basis. Authorize Chairman to execute Contracts as amended.**

**The motion carried 5-2, with Commissioners Proctor and Rackleff opposed.**

OMB Director, Alan Rosenzweig, stated that he would bring back a budget amendment agenda item for the November 25<sup>th</sup> Board meeting.

**Staff: Public Services/Intergovernmental Affairs - Vince Long/Ben Pingree**